

Funding and Service Agreement¹

Care & Attention Homes for the Aged Blind

I Service Definition

Introduction

Care & Attention Homes for the Aged Blind (C&A/AB) provide residential care, meals, personal care and limited nursing care for elderly blind persons who suffer from poor health or physical/mental disabilities with deficiency in activities of daily living but are mentally suitable for group living.

(Some Care & Attention Homes for the Aged Blind have infirmary care unit, in which the level of care provided is equivalent to infirmary.)

Purpose and objectives

The objectives of residential care services for the Aged Blind are :

- to provide residential care and facilities for those who, for health, social and other reasons, are unable to live at home;
- to maintain the health of the elderly blind persons as far as possible and assist them with their varying personal care needs and daily living activities; and
- to meet the social and recreational needs of the residents with residual visual capacity and promote interpersonal relationship for a meaningful social life.

Nature of service

The service is to be operated in compliance with relevant statutory requirements.

The following range of services are provided by Care and Attention Homes for the Aged Blind :

- (a) accommodation;
- (b) provision of at least 3 meals a day plus snacks;
- (c) provision of social work service such as assessment, counselling, referrals, and

¹ This Funding and Service Agreement is a sample document for reference only.

organizing activities;

- (d) nursing services, including administration and supervision of medication;
- (e) staff on duty 24 hours per day;
- (f) regular* visit by a registered medical practitioner (i.e. VMO);
- (g) personal care services, including assistance in daily living activities; and
- (h) activities organized on a regular basis to meet the social and recreational needs of residents, to encourage residents to pursue their own interests, and to maintain contact with the community and families.

* to be defined by SWD in consultation with service operators.

Target group

Certified blind elderly people who require personal care and attention in the course of daily living activities and are unable to live at home, but who also do not require intensive nursing care.

Eligibility criteria

Eligibility criteria for Care and Attention Homes for the Aged Blind are :

- aged 60 and over;
- certified blind by medical officer of Eye Clinic or registered Ophthalmologist in private practice;
- have a social or housing need and are unable to live independently in the community;
- free from infectious disease or illness which may require intensive nursing care;
- in poor health or suffering from functional disabilities to the extent that assistance in personal care and daily living is necessary;
- able to move around with a walking aid or in a wheelchair; and
- mentally suitable for group living.

II Performance Standards

The service operator will meet the following performance standards :

Outputs

<u>Output Standard</u>	<u>Output Indicators</u>	<u>Agreed Level</u>
1	Average enrolment rate within a period of 1 year	95%
2	Rate of formulation of individual care plans within 1 year	90% of the residents within 1 month , the rest within 3 months after admission
3	Rate of individual care plans reviewed within 1 year	90%

Essential service requirements

- All services to comply with relevant statutory requirements;
- All services to comply with the requirements of the administrative guidelines under the Central Referral System for Rehabilitation Services (CRSRehab); and
- Staffing requirement includes Registered Social Worker and qualified nurse.

Quality

Service operators will meet the requirements of the 16 Service Quality Standards (SQSs).

III Obligation of SWD to Service Operators

The SWD will undertake the duties set out in the General Obligations of SWD to Service Operators.

In addition, the SWD will meet the following service-specific standards of performance. The actual performance of the department in relation to these obligations is expected to affect the ability of the service operation to meet its own required standards of performance.

To provide an appropriate referral from the Central Referral System for Rehabilitation Services (CRSRehab) within **28** days of written notification of a vacancy, provided

that a referral for admission is in hand. Should a referral not be in hand, SWD will negotiate with the service operators as per CRSRehab Guidelines.

IV Basis of Subvention

The basis of subvention is set out in the offer and notification letter issued by SWD to the agency.

The service operator is required to comply with the rules and guidelines on the use of the social welfare subventions in accordance with the latest edition of Lump Sum Grant Manual and circular letters in force issued by SWD on subvention policies and procedures.

Explanatory Notes

1. Average enrolment rate within 1 year

- i) Enrolment refers to the total number of enrolled aged blind persons in the unit as at the end of each month.
- ii) Average enrolment rate within 1 year

$$= \frac{\text{Sum of month-end enrolment of the 12 months}}{\text{Sum of month-end capacity of the 12 months}} \times 100\%$$

2. Rate of individual care plans reviewed within 1 year

Plans shall include objectives, specific goals, process for service delivery, programme content and time frame for achieving or reviewing goals. The number of individual care plan is set at **one** for each resident for a period of one year